5-Minute Jobs

In the Kitchen	
 □ Load the dishwasher □ Clear the kitchen table □ Sweep the floor □ Take out the trash □ Clean one shelf in the fridge 	 □ Organize a drawer □ Wipe the outside of your cabinets □ Throw away expired food □ Create a weekly menu □ Make a grocery list
In the Living Room	
 □ Vacuum the floor □ Clean up any trash (don't forget to look under the couch □ Dust flat surfaces 	 □ Fill a laundry basket with things that belong in other room □ Wash the windows □ Organize a shelf
In the Bedroom	
☐ Gather up any dirty laundry ☐ Put clothes away ☐ Make the bed ☐ Strip the sheets and put clean ones on ☐ Vacuum the floor ☐ Dust flat surfaces ☐ Clean up any trash (don't forget to look under the bed)	 □ Pull odds and ends out from under your bed □ Fill a laundry basket with things that belong in other rooms □ Declutter the flat surfaces □ Wash the windows □ Organize a drawer
In the Laundry Room	
☐ Start a load of laundry☐ Fold a load of laundry☐ Wash the floor	☐ Wipe down the outside of the washer and dryer☐ Clear away clutter
In the Bathroom	
 □ Wipe down the counter □ Clean the mirror □ Wipe down the toilet □ Gather up dirty laundry □ Disinfect high traffic areas (facets, door knobs, toilet knob) □ Throw away empty bottles 	 □ Take out the trash □ Wipe the baseboards □ Wash the walls □ Wash the floor □ Put the bathroom mats in the wash □ Put the shower curtain in the wash

